

# ***Woods of Wayne Homeowners' Association***

## ***Board Meeting Minutes 05/16/2011***

### **I. Call to Order**

Bob Reed called to order the regular meeting of the Woods of Wayne Homeowners' Association Board Meeting on January 31<sup>st</sup> at 7:00 P.M. at Wayne Village Hall.

### **II. Roll Call & Approval of Prior Meeting Minutes**

Motion was made and passed to approved prior meeting minutes.

#### ***The following persons were present:***

Bob Reed, Mark Soppi, Steve Joyaux , Mario Conte, Patti Orban, Roger Orban, Syed Hussain, Ted Matuszewski , Jay Beaton and Dan Gravina

#### ***The following persons were absent :***

Jennifer Donatelli  
Marianne Pope

**III. President's Report – Bob Reed** – The main concern is the financial outlook of past year expenses, past due assessments, and the ability to collect them. Bob then asked Patty Orban to present the board the Profit & Loss sheet, balance sheet, and open invoice reports.

**IV. Treasurer's Report - Patti Orban** – Patti presented the “year-to-date” Customer Balance Summary Sheet and open invoices as well. All areas of normal expenses are under budget. According to Patti accounts receivables are in much better shape than before. Legal action will be taken to get overdue of association fee as discussed earlier in board meetings.

### **V. Committee Reports**

- a. **Architectural Review** – Mario Conte has discussed issues relating to fencing which is not allowed according to Woods of Wayne Home owners association rules. Dog fence and parking of commercial pickup trucks issues were discussed.

- b. Communication** – Our website is updated with new information from the meeting and new mowing schedule document is uploaded.
- c. Roads** – Mark Sopi- Roads are fine but overnight parking sign were discussed.
- d. Landscape** – Two dead trees by smith road will be removed and Marianne Pope will work on the quote.

**VI: ADJOURNMENT:** Bob Reed closed the meeting at 8:30pm.

***Minutes submitted by: Syed Hussain***