

Woods of Wayne Homeowners' Association

Board Meeting Minutes 07/18/2011

I. Call to Order

Bob Reed called to order the regular meeting of the Woods of Wayne Homeowners' Association Board Meeting on July 18th at 7:00 P.M. at Wayne Village Hall.

The newly elected Board of Directors are:

Directors

Mark Soppi

Ted Matuszewski

Dan Gravina

Marianne Pope

Steve Joyaux

Bob Reed

Roger Orban

Mario Conte

Syed Hussain

Jennifer Donatelli

Joe Franzese

Officers

President Bob Reed

Vice President Roger Orban

Secretary Syed Hussain

Treasurer Patti Orban

Committee Chairpersons

Architectural	Mario Conte
Communications	Syed Hussain
Ponds	Jennifer Donatelli
Landscape	Marianne Pope
Roads	Mark Soppi

II. Roll Call & Approval of Prior Meeting Minutes

Motion was made and passed to approved prior meeting minutes.

The following persons were present:

Bob Reed, Steve Joyaux , Mario Conte, Patti Orban, Roger Orban, Syed Hussain, Jennifer Donatelli, Marianne Pope and Dan Gravina

The following persons were absent :

Jay Beaton

III. President's Report – Bob Reed – The main concern is the financial outlook of past year expenses, past due assessments, and the ability to collect them. Bob then asked Patty Orban to present the board the Profit & Loss sheet, balance sheet, and open invoice reports.

IV. Treasurer's Report - Patti Orban – Patti presented the “year-to-date” Customer Balance Summary Sheet and open invoices as well. All areas of normal expenses are under budget. Legal action will be taken to get overdue of association fee as discussed earlier in board meetings. According to Patti procedure and letter will be sent to home owners for dues.

V. Committee Reports

- a. **Architectural Review** – Same as before and there is no new review pending.

- b. Communication** – Our website is updated with new information from the meeting and new mowing schedule document is uploaded.
- c. Roads** – Mark Sopi- Roads are in good condition and lamps post are fixed. Road does not need any repair.
- d. Landscape** – According to Marianne Pope landscape at the entrance needs water supply and it will be contracted to someone in order to complete this task.

VI: ADJOURNMENT: Bob Reed closed the meeting at 9:00pm.

Minutes submitted by: Syed Hussain